

**Riverview Elementary School
Governing Board Meeting #2
Tuesday October 19, 2021**

Attendance

Present:

Ariana Winn (Chair)
Sara Levis (parent member)
Rasha Moustapha (secretary and substitute parent member)
Cindy Cohen (Community member)
Lucia Coretti (principal)
Linda Dalterio (parent member)
Melissa Bourcier (Daycare tech)
Stefanie Gervasi (CLC Coordinator)
Marcos Arteaga (substitute parent member)

Regrets:

Tracey Brenie (parent member)
Julius Archer (parent member)
Julia De Angelis (teacher)
Scott Lambton (teacher)
Sterling Downey (Community member)

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AGENDA

1. Welcome - Principal
2. Approval of the Agenda
3. Approval of the minutes
 - a. September 21st, 2021 GB meeting
 - b. October 5th, 2021 GB meeting (exceptional)
4. Business Arising
 - a. Internal Rules amendments and adoption
5. Public Question Period
6. Reports
 - a. Principal
 - b. Teacher
 - c. Support Staff
 - d. Daycare
 - e. Community Learning Center (CLC)
 - f. Parent Participation Organization (PPO)

- g. Grad (PPO Sub-Committee)
 - h. Commissioner
 - i. Board Sector Parents' Committee (PC)
 - j. Board Special Needs Advisory Committee (SNAC)
 - k. Community Representatives
 - l. Governing Board Chair
- 7. New Business
 - a. Service Contracts for student support
 - b. GB budget 2021-2022 update
 - 8. Field trips
 - 9. Fundraising
 - a. Walk-a-thon fundraiser for holiday food baskets (December 1st)
 - 10. Varia
 - 11. Correspondence
 - 12. Next meeting date
 - 13. Adjournment

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MINUTES OF MEETING

Meeting called to order at 6:43 PM by Ariana Winn (Chair)

- 1. Welcome - Principal
- 2. Approval of the Agenda
 - a. Motion to approve the agenda: Rasha Moustapha
 - b. 2nd: Melissa Bourcier
 - c. Motion carried.
- 3. Approval of the minutes
 - a. September 21st, 2021, GB meeting
 - i. Motion to approve the minutes: Rasha Moustapha. A few minor formatting requested to be made by Linda Dalterio
 - ii. 2nd: Marcos Arteaga
 - iii. Motion carried.
 - b. October 5th, 2021, GB meeting (exceptional)
 - i. Further clarification and notes needed.

- ii. Approval of minutes tabled to next meeting
- 4. Business Arising
 - a. Internal Rules amendments and adoption
 - i. Suggestion to add the land acknowledgment to the internal rules at p. 15 in the meeting agenda after *Call to Order*
 - ii. Page numbering to be added to table of content
 - iii. Approval tabled to next meeting
- 5. Public Question Period
 - a. None
- 6. Reports
 - a. Principal
 - i. Report on file
 - ii. New code for emergency protocols (code purple) added to provision for when kids are outside at recess to regroup kids.
 - iii. Parent teacher meetings coming up on zoom (Nov. 17 and 18th. 2021)
 - iv. Interim reports (November 12th) will be more detailed; each subject will have more indicators of the child's progress in that subject.
 - b. Teacher
 - i. N/A
 - c. Support Staff
 - i. N/A
 - d. Daycare
 - i. Report on file
 - e. Community Learning Center (CLC)
 - i. Report on file
 - f. Parent Participation Organization (PPO)
 - i. Schools take root- fundraising initiative ended today. Goal was to sell 50 baskets; total sales: 34 baskets with \$240 earned for Riverview.
 - g. Grad (PPO Sub-Committee)
 - i. 1st meeting: October 21st, 2021
 - h. Commissioner
 - i. N/A
 - i. Board Sector Parents' Committee (PC)
 - i. Meeting summary not received yet
 - j. Board Special Needs Advisory Committee (SNAC)
 - i. N/A
 - k. Community Representatives

- i. Weekend programs at Dawson BGC have started (homework help, etc.); space is available
- ii. Dawson is currently compiling lists of local families in need of holiday baskets or to be sponsored.
- iii. There are meals to go, available for pick-up at Dawson, with a cost of \$3-5.
- iv. Hockey tickets are sometimes available, usually on a last-minute basis, and could be offered to the school community. Cindy to communicate with Ms. Coretti when available, and school community will be offered opportunity, likely on a first-come, first-served basis.

I. Governing Board Chair

- i. N/A

7. New Business

a. Service Contracts for student support

- i. Extra support – 1 integration aid is needed for an extra 30 minutes during the day.

1. Motion to approve: Linda Dalterio

2. 2nd: Sara Levis

3. Motion carried

b. GB budget 2021-2022 update

- i. Funds not yet received from the school board. Once received, GB will be informed.

8. Field trips

- a. N/A

9. Fundraising

a. Walk-a-thon fundraiser for holiday food baskets for Riverview families in need (December 1st)

- i. Annual event; students get involved and walk in the community; funds raised go toward holiday food baskets to be distributed to Riverview families in need.

1. Motion to approve: Sara Levis

2. 2nd: Marco Arteaga

3. Motion carried

b. Grad committee fundraising initiatives (added during meeting):

- i. Holiday basket raffle: in order to secure donations and plan accordingly for this event, GB approval requested for initiative.
- ii. TCBY sales: will likely follow the same format as last year, involving the Grade 6 students in an entrepreneurship activity, raising funds for their own elementary school graduation activities.
 1. Motion to approve both initiatives: Linda Dalterio
 2. 2nd: Rasha Moustapha
 3. Motion carried

10. Varia

- a. MusiCounts: grant application being prepared by Ms. Skye, who has reached out to GB for a letter of support to bolster Riverview's application for this grant which could award the school with up to \$15,000 for music equipment.
 - i. Motion to approve: Linda Dalterio
 - ii. 2nd: Marco Arteaga
 - iii. Motion carried

11. Correspondence

- a. N/A

12. Next meeting date

- a. November 16th at 6:30pm

13. Adjournment

- a. Meeting adjourned at 7:23pm