

**Riverview Elementary School
Governing Board Meeting #2
Tuesday October 20, 2020**

MINUTES

Attendance

Ariana Winn (Parent and Chair)
Linda Dalterio (Parent and Parent Committee Representative)
Sara Levis (Parent and Parent Committee Alternate Representative)
Tracey Brenie (Parent)
Alexandra McDonald (Teacher)
Michelle Steiner (Teacher)
Megan Ladd (Teacher)
Melissa Ann Bourcier (Daycare)
Simone Viger (Community Representative)
Lucia Coretti (Principal)
Julius Archer (Parent)
Helene Biniaris (Teacher)
Sterling Downey (Community Representative)

Public

Katlyn Hurley (Parent substitute)
Rasha Moustapha (Secretary and Parent substitute)
Jillian Marion (Parent substitute)

Meeting called to order at 6:02PM by Ariana Winn (Chair)

1. Welcome
 - a. Chair: received interest from substitute parent members in attending GB meetings, so courtesy extended for them to attend as special members of the public.
2. Approval of the Agenda
 - a. Motion to approve the agenda: Tracey Brenie
 - b. 2nd: Megan Ladd
 - c. Motion carried
3. Approval of the minutes of the September 22nd, 2020 GB meeting
 - a. Motion to approve the minutes: Michelle Hermelin
 - b. 2nd: Alexandra McDonald

c. Motion carried

4. Business Arising

- a. GB Internal Rules being reviewed for recommended updates. First meeting scheduled on October 26th. To be presented at next GB meeting in November

5. Public Question Period

- a. Chair received correspondence from a member of the public via email on the topic of school fees:

i. School fees invoiced to parents have increased without justification; the fees being charged are not legal Parents have not received refunds for fees charged in light of the court settlement. Many families are unable to afford the fees charged.

ii. Response: The school is strictly following the law, and only charges for what is allowed to be charged. As is done each year, the fees are presented to GB, and were approved. Fees are for consumables and are allowed (as specified in Bill 12). The fees change in each grade, depending on the consumables provided to children, so fees do change when the child changes grades.

An explanation can be found on the statement of account.

Compensation from the class action lawsuit was issued to families. If there are families that are struggling, the school is aware and supports all those in need (on a case-by-case basis).

For more information regarding LBPSB school fee policy:

2.12 SCHOOL AND CONTINUING EDUCATION FEES POLICY

<https://boardsite.lbpsb.qc.ca/council-of-commissioners/policies-b>

y-laws

iii. No other questions from the members of the public present.

6. Reports

- a. Principal

i. Ministry new reporting measures for schools' year. Instead of 3 reports plus an interring, grading is separated into 2 terms instead of 3. First reporting: January 22nd; 2nd reporting June 23rd. Interim

reports no longer mandated; however, the majority of teachers had already started the process, so they were sent out. By mid-November, teachers will be communicating with parents. Parent/Teacher interviews are going ahead as planned.

- ii. IEPs are almost done; second reporting for IEPs will be done January 22nd
- iii. End of year exams from ministry are still happening.
- iv. Board level exams are yet to be confirmed.
- v. Activities will be held the week of Halloween. PPO organising events with the support of MAXI, kids will receive pumpkins to decorate. All homerooms will have a pumpkin to decorate and a contest, pizza lunch, students will be allowed to come in costumes on the 29th. Kids will not be allowed to bring any snacks to distribute due to Covid concerns. Ms. Coretti will buy candies and allow time to decontaminate to be able to distribute candies to each child to be able to bring home.
- vi. Birthdays at school, bringing items from home is no longer allowed due to Covid and concerns of contamination. Following government guidelines that there is to be no sharing in the classroom.
- vii. No Covid cases in the school thus far; 2 parents have tested positive, but so far, no staff or kids have.
- viii. Grant money will be used to beautify the front of the school; planting bulbs and cleaning the front area.
- ix. School fees we tried to go online but due to IT wasn't able so for this year it is payment by cash, cheque or interact
- x. Picture day was a success. Regarding group class photos, if they are still unable to do a group picture in the spring, the photo company will try to do a composite mosaic-style class photo, including teacher.
- xi. Lock down drill took place, and it went very well.
- xii. A few cycle fire drills have taken place.
- xiii. We have a new hire: Scotland Blakely , a Spec Ed tech she supports kids with special needs and helps with emotional regulation.
- xiv. Enrichment exam October 30th taking place for those who wish to go into an enriched program in high school
- xv. In case of a shutdown there is a committee that will oversee in case a classroom shutdown. Within 24hrs kids will have access to online learning. In the event of classroom shutdown, classes will

be from 7:55 to 2:25pm and if there is a specialist, they are included in the child's schedule. Devices will be distributed based on the survey that parents filled out at the beginning of the year.

xvi. Teachers are attending special training in the event of a shutdown.

- b. Teacher
 - i. N/A
- c. Support Staff
 - i. N/A
- d. Daycare
 - i. N/A
- e. Community Learning Center (CLC)
 - i. Focus on fixing up the front of school and garden with the help of Le Grand Potager greenhouse.
 - ii. Looking at bringing back lunchtime activities:
 - 1. Green light received from the school board to go ahead with activities run on a classroom bubble basis. One homeroom at a time would participate in activities such as Art lab, science, technology (coding and robotics).
 - 2. Three partner organizations to support activities; all safety measures will be followed.
 - 3. No registration fees. The school will find a way to subsidize, organize fundraising; suggested donations to support the initiative will also be posted.
 - 4. No timeline yet for the activities to begin.
- f. Parent Participation Organization (PPO)
 - i. PPO has been trying very hard to do a mini fall festival but due to red zone restrictions will not be able to. School board received extra guidelines so as such school cannot support after school extra curricular activities. No public gathering allowed. School will still distribute pumpkins to the classes.
 - ii. Online fundraising being explored, more to come. PPO meeting Tuesday Oct 27th
 - iii. Beau Sapin will be moving forward, 20% of proceeds (30\$ or more) to go to Riverview.
- g. Grad (PPO Sub-Committee)
 - i. Ms. Coretti scheduled a first Grad committee meeting November 3rd and invited parents of Grade 6 students to join.
- h. Board Sector Parents' Committee (PC)
 - i. Annual general assembly occurred in September and October.

- ii. The PC Advisory was selected to oversee PC; to support the PC body with the understanding of guidelines received by the government and their application.
 - iii. The LBPSB is one of the 8 school boards who are part of the English Parents' Committee Association (EPCA).
 - iv. Regional subcommittee meetings aim to facilitate moves from primary to high school within the same region and to support hands-on learning.
 - v. Linda Dalterio was voted as vice chair of the PC.
 - i. Board Special Needs Advisory Committee (SNAC)
 - i. N/A
 - j. Community Representatives
 - i. Auditorium is now open for public skating, registration can be done online.
 - ii. The intersection of Godin and Bannantyne has been identified by the school as problematic, with risk of accident. There needs to be more police presence. Parents do not seem to be respecting social distance guidelines while dropping off their kids.
 - 1. GB members and other parents are encouraged to write to Sterling Downey asking for more support from the city to have more police presence. Individual emails should be sent, as this will carry more weight to be able to escalate and get the support. Letters on behalf of the school, GB and PC as well as individual parents would be welcome.
 - 2. Can speed bumps be installed? They are limited as to where they can be installed. Police presence would be the best solution and to give out tickets.
 - 3. Request to bring back reflective bollards on Bannantyne, in front of the school.
 - k. Governing Board Chair
 - i. Report on file.
 - ii. School board elections postponed until further notice.
- 7. New Business
 - a. N/A
- 8. Field trips
 - a. N/A
- 9. Fundraising
 - a. N/A
- 10. Varia

- a. N/A

11. Correspondence

- a. N/A

12. Next meeting:

- a. Tuesday, November 17th at 6pm - online, via Zoom

13. Adjournment at 7:18pm

- a. Motion to adjourn the meeting: Alexandra McDonald
- b. 2nd: Linda Dalterio
- c. Motion carried