

**Riverview Elementary School
Governing Board Meeting #1
Tuesday September 22, 2020**

FINAL MINUTES

Attendance

Ariana Winn (Parent and Chair)
Linda Dalterio (Parent and Parent Committee Representative)
Sara Levis (Parent and Parent Committee Alternate Representative)
Tracey Brenie (Parent)
May Ibrahim (Parent substitute)
Alexandra McDonald (Teacher)
Dimitri Panayotidis (Teacher substitute)
Michelle Hermelin (Steiner) (Teacher)
Megan Ladd (Teacher)
Melissa Ann Bourcier (Daycare)
Simone Viger (Community Representative)
Lucia Coretti (Principal)
Mary Ann Davis (Commissioner)

Regrets

Julius Archer (Parent)
Helene Biniaris (Teacher)
Sterling Downey (Community Representative)

Public

Katlyn Hurley (Parent substitute)
Rasha Moustapha (Parent substitute)

Meeting called to order at 6:07PM by Ariana Winn (Chair)

1. Welcome - Principal
 - a. Introduction of Principal to meeting attendees and welcome of new and returning GB members, and our 5 new GB parent substitute members who joined as public.
2. Introduction of Members
 - a. Round table of teacher, parent, support staff, community, daycare representatives for general introductions.
3. Approval of the Agenda

- a. Following Commissioner Mary-Ann Davis's announcement that she would only be available until 6:30pm, Ariana Winn requested to make an amendment to the agenda:
 - i. Move item #13. Reports - h. Commissioner: to item #4 of the agenda.
 - ii. Item: Commissioner Report was moved and identified as #4 of the agenda.
 - b. Motion to approve the agenda: Linda Dalterio
 - c. 2nd: Alexandra McDonald
 - d. Motion carried
4. Commissioner Report
- a. Announced that she will not seek re-election in the November 1 st , 2020 School Board elections due to health issues. Ms. Davis thanked the amazing students, parents, extremely dedicated and devoted staff in all her schools and Centres, the administration, hardworking volunteers, Governing Board members and Chairs; that make a difference in the daily lives of our students.
 - b. Task Force on Equity and Inclusivity Chair Dr Lashley and her assistant Mathew Pyke gave council a report on the work that has been done this summer to bring together partners to form the task force, internal group like the Intercultural Advisory, teachers, administration and support staff are also part of the endeavour.
 - c. Bill 40 remains suspended - decided by Quebec Superior Court on September 17. The English school boards will remain as is and will not become Service Centers. The court did not find merit in the government's case at this time,
 - d. Council of Commissioners last meeting for 2019-2020 was held on September 21st - the next meeting will be held after elections November 4th. They are usually held on the 3rd Monday of the month.
 - e. The Board has proposed a re-confinement plan to the government and it has been approved. Two teams are working diligently to manage - one reconfinement team and one crisis management team. Services for particular segments of our population will be provided - daycare services

for essential workers, services for students with special needs, technical support for staff and students, and ancillary services (food, mental health, community support).

- f. Learning from home if confinement re-occurs: all teaching staff will have learning management systems established with the students. By October 23rd all teachers are expected to have completed BOLD training (blended online learning design).
 - g. 2020-2021 Capital Budget of \$34 Million forming a total of \$46.5 Million is available for capital projects, the largest amount that has been available to the Board for improvement and maintenance of our facilities and buildings.
 - h. The following policies were updated and approved by Council and are now in effect: Environmental and Sustainability Policy, Complaint Examination Procedure – By-law 9 A and B policy, Intercultural Policy, Appropriate use of Digital Resources and Technologies Policy, School and Continuing Education Fees Policy. Stakeholders are recommended to revise these documents.
 - i. The Policy concerning Tobacco, Drugs and Alcohol was not adopted due to the fact that the policy needs more analysis. If you feel you would like to respond to the consultation, you have one month to send in any comments to the Secretary General by October 15, 2020.
5. Approval of the minutes of the June 30th, 2020 GB meeting
 - a. Motion to approve the minutes from June 30, 2020: Alexandra McDonald
 - b. 2nd: Sara Levis
 - c. Motion carried
 6. Election of Chairperson
 - a. Self-nomination: Ariana Winn
 - b. 2nd: Linda Dalterio
 - c. Carried by acclamation
 7. Appointment of Secretary
 - a. The secretary role will be shared by our GB parent substitutes May Ibraim, and Rasha Moustapha
 8. Operation

- a. Review of Rules of Operation (as outlined in the Education Act)
 - i. The Chair gave an overview of rules of GB operation for schools in the youth sector as per the Education Act items #73 to #95.
 - b. Review/Modification of Internal Rules of Management
 - i. Identified and explained the use of the internal rules document.
 - ii. Motion to create a sub-committee for review and to suggest updates to the document: Linda Dalterio
 - iii. 2nd: Tracey Brenie
 - iv. Motion carried
9. Dates and Times of 2020-2021 Riverview Governing Board Meetings (all taking place at 6pm)
- Tuesday, September 22nd
 - Tuesday, October 20th
 - Tuesday, November 17th
 - Tuesday, December 15th
 - Tuesday, January 19th
 - Tuesday, February 16th
 - Tuesday, March 23rd
 - Tuesday, April 20th
 - Tuesday, May 18th
 - Tuesday, June 15th
10. Discussion: Appointment of Community Representatives (2)
- a. 2 candidates for community representative were identified:
 - i. Simone Viger - Community Learning Center, Verdun
 - ii. Sterling Downey - Borough Councilor, Verdun
11. Discussion: Participation of Commissioner
- a. The Chair gave an overview of the role of and the expectation from our School Board Ward Commissioner as a partner and a liaison who supports and guides the schools and community needs in relation to the LBPSB.
 - b. The new Commissioner elect will be invited to participate in Riverview GB meetings once their identity is known, following the results of the November 1, 2020 election.
12. Business Arising

a. N/A

13. Public Question Period

a. N/A

14. Reports

a. Principal

- i. The Principal welcomed the new GB members and GB substitutes and reviewed the state of the new school year:
- ii. Back to Riverview building - thanks to Verdun Elementary and Beurling Academy who so graciously hosted and supported us while we were accommodated in each of their buildings since January, 2019.
- iii. Gratitude to the whole staff for their optimism and tenacity during these difficult times of moving again and setting-up again, installing and supporting new COVID-19 measures and protocols, working online with our children at home, refining and learning new technological skills.
- iv. We have two 4-year-old kindergarten classes this year. We still have room to accept more in the program for the current school year.
- v. We have two split classes, 3/4 and 5/6 due to our school poverty index dropping down to an 8, in which class sizes have gone up to 26 students in Grades 3-6.
- vi. Breakfast Club supported by a donation is available for all students at school, every morning and includes wrapped continental type items due to COVID-19 restrictions.
- vii. Picture day September 28 will be done individually only this year due to COVID-19; no mosaic class compilation possible with the company selected back in May 2020.
- viii. School fees will be payable online through Mozaik portal the week of September 28 and are due October 5, 2020.
- ix. Curriculum night and the Annual General Assembly were well attended and it was a positive new digital experience.
- x. COVID-19 procedures are evolving and the school is managing the safety of the students and staff based on Public Health guidelines.
 1. Should a case or concern arise, the school is managing the flow of information and case support directly with Public Health. Updated protocol will be shared with parents as it evolves.
 2. If a Parent suspects, isn't sure or has a question, they are asked to contact the COVID hotline and follow their

instructions 1-877-644-4545. Parents must also call the school to inform us what steps have been recommended.

3. The school continues to follow up for updates.

xi. Pediatric Clinic at Verdun Elementary School

1. Communication to be sent out soon to Riverview parents.

b. Teacher

i. A private memorial honouring Ellen Thompson (former Riverview integration aide) will be held on September 25. Staff will gather to plant a lilac tree; a plaque and inspirational rocks will be placed in the front of the school to honor her life.

ii. Breakfast in class - teachers hand out breakfasts and students enjoy a 10-15min breakfast/quiet/reading time before their day kicks-off. All children receive food unless a parent opts a child out of the program.

iii. Orange Shirt Day in honor of the indigenous lives lost and for those who suffered in residential schools will be on September 30.

1. We ask students and families to try to wear orange that day in remembrance and acknowledgement of the harm caused.

2. Students in grade 5 and 6 will partake in class activities and virtual assembly in order to sensitize them to the tragedies.

iv. A COVID-19 Task Force has been put in place at the school and consists of 7 teachers, administration and support staff.

c. Support Staff

i. N/A

d. Daycare

i. Daycare is operating under government guidelines and is being managed in pods.

ii. Ped day activities will be available September 25.

e. Community Learning Center (CLC)

i. The CLC became a member of Le Grand Potager in Spring 2020, and Riverview was able to donate produce grown outside the school to Dawson Community Centre.

ii. J'Apprends Avec Mon Enfant (JAME)

1. Held two workshops for K-4 and K-5 parents.

2. Coordinating Home Reading Buddies for Grades 1-2 students who are identified by teachers as able to benefit from the program.

iii. Centre de Développement Social de Verdun (CDSV)

1. Now accepting schools around their table.

2. Requesting feedback: What needs do families feel were not met, or which could be met by the CDSV?

- a. Discussion launched by Simone Viger in order to gather feedback for response: more support for Anglophone families (an alternative to the Francophone *Ligne Parents* was suggested).
 - iv. Monsieur Bonhomme Lunettes
 - Eye exam clinic taking place Thursday afternoons from 1:30-4:30pm out of Verdun Elementary School (Melrose entrance)
 - a. Information to be sent out soon to parents, along with information about the pediatric clinic mentioned in item 14.a.xi.
 - f. Parent Participation Organization (PPO)
 - i. 1st PPO meeting scheduled for September 29
 - g. Grad (PPO Sub-Committee)
 - i. N/A
 - h. Board Sector Parents' Committee (PC)
 - i. PC Annual General Assembly Part 1 on September 24, and Part 2 October 1st will be held online through Zoom at 7PM
 - i. Board Special Needs Advisory Committee (SNAC)
 - i. N/A
 - j. Community Representatives
 - i. N/A
 - k. Governing Board Chair
 - i. N/A
15. New Business
- a. Daycare Ped Day Activities
 - i. Motion for blanket approval all activities until Christmas Break:
Melissa Ann Bourcier
 - ii. 2nd: Tracey Brenie
 - iii. Motion carried
 - b. CLC Activities
 - i. Blanket approval was given during the June 30, 2020 GB meeting
16. Field trips
- a. School field trips are on hold due to pandemic.
17. Fundraising
- a. Schools Take Root and Pumpkin Festival fundraising are permitted at this time for October 21 and will be managed with strict COVID-19 safety measures in place.
18. Varia

a. N/A

19. Correspondence

a. N/A

20. Next meeting:

a. Tuesday, October 20th at 6pm - Zoom

21. Adjournment at 7:38pm

a. Motion to adjourn the meeting: Alexandra McDonlad

b. 2nd: Michelle Hermelin (Steiner)

c. Motion carried