

**Riverview Elementary School
Governing Board Meeting #08
Tuesday June 9, 2020
@ 2:30 p.m.**

MINUTES

Present:

Ariana Winn (Chair)
Linda Dalterio (Secretary)
Sara Levis (Parent)
Alexandra McDonald (Teacher)
Julia De Angelis (Teacher)
Simone Viger (Staff/CLC)
Sterling Downey (Community)
Mary Ann Davis (Commissioner)
Lucia Coretti (Principal)

Regrets:

Emily Verrecchia (Parent)
Helene Binaris (Teacher)
Melissa Bourcier (Daycare)

1. Call to Order
 - a. Meeting called to order by Ariana Winn at 2:40pm
2. Adoption of Agenda
 - a. Alex McDonald moved to adopt the June 9, 2020 GB meeting agenda
 - b. Sara Levis 2nd
 - c. Motion carried
3. Review of the Minutes from the May 14, 2020 GB meeting
 - a. Julia De Angelis moved to accept May 14, 2020 GB meeting minutes
 - b. Alex McDonald 2nd
 - c. Motion carried
4. Business Arising from the Minutes
 - a. Review of the Minutes of February 12, 2020 GB meeting
 - i. Linda Dalterio moved to table the review of the February 2020 GB meeting minutes to the next GB meeting
 - ii. Julia DiAngelis 2nd
 - iii. Motion Carried
 - b. Board consultations launched April 20, 2020
 - i. Linda Dalterio moved to remain status quo; we do not have updates, requests or recommendations which would require a response to any of the consultations
 - ii. Ariana Winn 2nd
 - iii. Motion carried
5. Public Question Period
 - a. Draft of minutes to be deployed online within 24hrs of meeting for public questions based on COVID-19 GB meeting guidelines identified by MEES. Any

questions received to be reviewed at next GB meeting during Public Question Period.

6. Reports

a. Principal

- i. Learning camp: 34 families of students were contacted, however only 4 kids have confirmed they will participate. Those who were identified as having learning difficulties and as being at risk are to receive social, emotional development support in order to meet social and pedagogical needs.
- ii. Online educational support is in full swing. Teacher Aids are working individually with special needs 3-4 times per week.
- iii. General class online educational support occurs at least 3 times per week, however a low rate of participation has been identified (~ 30%).
- iv. Grading: Term 1 = 40% Term 2 = 60% Term 3 = Pass/Fail or NE - No Engagement, Final grades will be identified as a general Pass or Fail based on the teacher's professional pedagogical judgement.
- v. Chromebooks handed out to those in need.
- vi. Moving back to our Riverview building starts June 15 - LBPSB building services, systems installment and cleaning prep for teacher entry on June 22.
- vii. CNESST (Commission des normes, de l'équité, de la santé et de la sécurité du travail) protocols must be followed and PPE gear will be provided to staff.
- viii. K4-K5 orientation postponed to August, teachers will prepare special packages for families to help prepare our new students for K4-K5; in August will prepare movie welcome; pending more school return directives from MEES.
- ix. A small private gathering of Riverview staff, with tree planting and plaque dedication in honour Ms. Ellen Thompson to take place towards the end of the month at Riverview Elementary, in order to celebrate her life and dedication to our school and community.

b. Teacher

- i. MEES recently decreed Educational Camps begin June 10 and run through June 19, 3 hrs per day, focus on 5 % to 10 % of school population targeting students who are not engaged in online learning and who require additional support to be successful in school, activities to focus on English, Math, and Physical Education.
- ii. Professional Development has begun for teachers to introduce and advance expertise for online learning tools.

c. Support Staff

- i. N/A

d. Daycare

- i. Essential Daycare services for COVID-19 are ongoing.
- ii. Online fusion registration for 2020-2021 is open and parents are encouraged to complete their child's registration in order to ensure sufficient Daycare Educational service support.
- iii. Payments can be made online through banking institutions - this has been identified as the ideal form of payment.

e. Community Learning Center (CLC)

- i. Spaghetti Nights (online) - summer schedule begins June 11 with Tina Montreuil, a Mental Health Professional who will discuss technology and mental health.
 - f. Parent Participation Organization (PPO)
 - i. Will have one last review meeting before the end of year.
 - g. Grad (PPO Sub-Committee)
 - i. Grad event organized for June 19 afternoon outside Beurling respecting all Health and Safety measures. Graduating students will be given a 5-minute time slot invitation to receive their diploma/award/gift, have their picture taken.
 - h. Commissioner
 - i. Council of Commissioners voted \$17M capital projects for summer 2020 covering all of LBPSBs building network
 - ii. MEES Budget rules just received and are being analyzed - a 13M extra for infrastructure has been identified and a \$1.8M allotment has been assigned for after-school activities for both Primary and Secondary schools.
 - i. Board Sector Parents' Committee (PC)
 - i. Zoom training has been hosted by the Board Educational Services Department to train Governing Boards.
 - ii. The Board is continuing to work hard at developing different September (August) return to school scenarios in order to be prepared for the next change MEES will identify.
 - iii. MEES has focused on his desire to keep all children attending schools 50% of the time as much as possible and has also hinted at looking at supporting off-site educational organizations with daycare educational services to ensure parents can return to work.
 - j. Board Special Needs Advisory Committee (SNAC)
 - i. N/A
 - k. Community Representatives
 - i. The Government has announced city pools, parks and water parks in cities and municipalities could open if felt safe to and choose to.
 - ii. Borough opened parks this week but people are jumping school fences - School Boards are not open and school yards are not open to the public at this time. At any time gates closed school yards are off limits.
 - iii. Social distancing is still required at parks and play areas, masks and hand sanitization should be maintained at all times.
 - iv. Things are not back to normal risk of COVID-19 transmission still high.
 - l. Governing Board Chair
 - i. N/A
- 7. New Business
 - a. Educational Project
 - i. We have introduced RTI (response to intervention), a research based approach in order to target students in need of extra pedagogical support. It is tier-based and measures whether 85% of a class of students are at that level - this level would be identified as Tier 1. The remaining levels are identified at Tiers 2 and 3, where support will be adapted, Tier 3 requires more rigorous support and more time with Resource Teachers making sure students get the pedagogical

interventions needed and are closely monitored for progress. This method helps clearly identify gaps in learning levels within a grade in order to provide targeted learning support.

- ii. We have identified the need for more student involvement in team sports and sports, as well as Animal Therapy in order to improve student health and wellbeing and to support social emotional learning and Student passports team and want to continue.
- iii. We are also encouraging support for parental engagement since we find this is one of the keys to a successful education and lifepath for students.
 1. Linda Dalterio moved to approve Riverview's 2020-2021 updated Educational Project
 2. Sara Levis 2nd
 3. Motion carried

b. Consultations

- i. Reference meeting item 4b.

c. 2020-2021 Student Handbook

- i. School hours have been updated to reflect 2019-2020 Minister of Education (MEES) guidelines for an additional 20mins afternoon recess, the day length remains "early start" from 7:55 AM to 2:25 PM.
- ii. Breakfast Club (BC) non-daycare student entry will be the school yard entry point - the on duty teacher will provide access to BC at 7:45am.
- iii. Main Office hours of operation updated based on new school hours (ref. MEES 20min PM recess) -- 7:30 AM - 11:30 AM (lunch) 12:30 PM - 3:30 PM.
- iv. Dismissal and lunchtime schedule changes - families must notify the Main Office by 11:30 AM if there is a change to a child's dismissal needs.

d. 2020-2021 Daycare Handbook

- i. Daycare registration must be completed on Fusion.
- ii. Lunch time fees have been increased by MEES from \$2.20 to \$2.25 for a maximum regular day daycare fee of \$12.25.
- iii. Dismissal and lunchtime schedule changes - families must notify the Main Office by 11:30 AM if there is a change to a child's dismissal needs.

e. School Fees

- i. Linda Dalterio moved to approve the 2020-2021 School Fees
- ii. Alex McDonald 2nd
- iii. Carried

f. School Supplies

- i. Sara Levis moved to approve the list of school supplies for K-4 through grade 6
- ii. Linda 2nd
Carried

8. Varia

- a. N/A

9. Correspondence

- a. N/A

10. Adjournment

a. Ariana at 4:22pm

11. Date of next meeting:

a. June 23, 2020 - Time: 6:30PM