



## **RIVERVIEW ELEMENTARY SCHOOL**

September 4th, 2025

at 5:30 p.m.

971 Riverview Ave. (via the gym door on Riverview Ave.)

### **ANNUAL GENERAL ASSEMBLY AND CURRICULUM NIGHT**

**All Parents and Legal Guardians of Riverview Elementary students are cordially invited to attend the Annual General Assembly of Parents, followed by Curriculum Night**

#### **SCHEDULE OF THE EVENING**

<b>5:30 - 6:30</b>	<b>Staff Introductions Governing Board AGA and Elections PPO Elections</b>
<b>6:30-6:50</b>	<b>Curriculum Night Session A (Homeroom Teachers)</b>
<b>6:55-7:15</b>	<b>Curriculum Night Session B (Homeroom Teachers)</b>
<b>7:20-7:40</b>	<b>Curriculum Night Session C (Homeroom Teachers)</b>

**\* Please note that Specialists and Resource teachers will also be available**

The objective of this evening is to elect our new Governing Board and PPO to ensure the smooth-running of the school for the 2025-2026 school year. In addition, all parents are invited to meet teachers to see their child's classrooms and have an overview of the expectations, themes, projects, and evaluation methods planned for the year. As per the plan above, three classroom sessions are scheduled to accommodate families with more than one child. If you have only one child, you may attend the session of your choice.

Please note that **students should not be in attendance** and that teachers will not be available to discuss any child in particular. This evening is for general information only. If you have any questions pertaining specifically to your child, you are encouraged to book an appointment at a later date or email teachers directly (emails available on the website).

More information and nomination forms can be found on the following pages. We are looking forward to meeting you!

On behalf of the Riverview staff,

***Ms. Allison Brown***

Principal

### **WHAT TO EXPECT AT THE Annual General Assembly (AGA)**

- The Governing Board Annual Report is presented.
- The parents elect parents to the Governing Board for 2-year terms.
- The parents elect parents to serve as substitute Governing Board members (the number of substitute parents should not exceed the total number of parent members).
- The parents elect, from amongst the Governing Board parents, a Parent Representative and an Alternate Parent Representative to the LBPSB Parents' Committee.
- The parents who are present will determine if the school will have a PPO for the year.

### **GOVERNING BOARD**

#### **What is a Governing Board?**

Every public school in Quebec has a Governing Board (GB). They are responsible for issues involving school life, the annual budget and the development of school policies. They are also the primary consultative bodies for School Board policies.

In addition to parents, our GB consists of staff who are voting members, elected from and by their constituents. Two community representatives and the principal have a voice, but no vote. Monthly meetings will be held on dates chosen by the elected members and published on the website.

**Number of parents who are in their 2nd year on GB: 4**

**Number of parent seats to be filled this year: 1**

**Term of office: 2 years**

#### **How Do I Join the Governing Board?**

Complete & submit the Nomination form to the school office by September 4<sup>th</sup> at 3:00 p.m., **or by email to [abrown@lbpsb.qc.ca](mailto:abrown@lbpsb.qc.ca)**, **or** attend the AGA and present yourself in person by giving a 2-minute talk about yourself and the reasons for your candidacy.

Members of the Governing Board will be elected by secret ballot.

#### **Parent Participation Organization**

The PPO provides a forum for parents to share ideas. Its role is to promote the collaboration of parents in developing, implementing and evaluating the school's educational project. They may advise the parent members of the Governing Board or can be consulted by them on any matter. The number and schedule of meetings will be determined by the PPO.

**Parents who attend the Annual General Assembly will decide whether to establish and declare a school-level Parent Participation Organization (PPO).**

## RIVERVIEW ELEMENTARY - NOMINATION FORM

### ANNUAL GENERAL ASSEMBLY

September 4th, 2025

**To the Attention of Parents and Legal Guardians** of students who are interested in joining the school Governing Board or Parent Participation Organization.

Please complete this form and return to the School Office on or before September 4th at 3:00 p.m., or by email to [abrown@lbpsb.qc.ca](mailto:abrown@lbpsb.qc.ca) and present yourself in person at the meeting, if you are interested in participating.

N.B. The election of Parents' Committee Representatives will also take place at the Annual General Assembly of Parents.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone numbers: \_\_\_\_\_

Children in the school:

Name: _____	Grade: _____
Name: _____	Grade: _____
Name: _____	Grade: _____

## GOVERNING BOARD

I declare my candidacy as a Parent Representative on the Riverview Governing Board.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** GB candidates may be asked to present a 1- or 2-minute biography in person during the meeting\*. It might include some of the following information:

- Reasons for your interest in GB
- Experience working with schools
- Related experience
- Ideas you would like to see discussed for the school
- Your personal vision for the school

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